

**BOARD OF SELECTMEN
MINUTES OF JULY 12, 2016
SHEPARD MUNICIPAL BUILDING**

PRESENT: Dario F. Nardi, Chairman, James A. Gagner Jr., Vice-Chairman, Marc W. Richard, Clerk
ATTENDEES: See attached listing

Chairman Nardi called the meeting to order at 7:00 and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting. Ms. Colleen Montague stated she was audio recording.

Minutes

Motion to approve the minutes of June 20, 2016; June 28, 2016 as written, by Mr. Gagner; second: Mr. Nardi – (Richard abstained)

Old Business

Mr. Nardi wished to revisit the concerns raised at the last meeting regarding the Board's authority to appoint. He read from the Town meeting article, which gives the Board to fill vacancies elected positions. He reiterated his confidence in the selection of Ms. Prokop given her background. He read from the Town's hiring policy which gives the personnel board/Selectboard authority to hire/fill vacancy with a person within the department; which is the case as Ms. Acerra has worked in the Selectmen's office for some time.

Regarding inquiry from the last meeting regarding LED lighting and KFactors, he has reached out to Graybar, GE and the electrical inspector and posed the concerns. After speaking with them and reading findings, of which he read an excerpt from, he is confident that the vendors involved have reported and are fully in compliant with any regulations concerning LED lighting.

Comments & Concerns

Ms. Rebecca Acerra on behalf of the Veteran's Council announced that the Council will be hosting a breakfast at the Warren Senior Center in honor of Purple Heart Day – August 7, 2016. Any questions can be directed to her or the Council.

Ms. Jessica Gauthier informed the board that the Road Race held this past Father's day was hugely successful with over 87 runners and Team Hoyte participating as well. They are already planning for next year's race. They are coordinating efforts with Special Olympics and commented that her daughter lent her legs to run on behalf of another child. She thanked the community CERT for their support and especially the Fire Department. Mr. Duff added this is a valuable event for all in the community. Ms. Gauthier hopes to do it annually.

Mr. Michael Baril asked about an email he sent regarding a small claims he filed against the Chairman. He stated he was surprised that the Chairman had sought the same legal counsel as is involved in another matter involving Mr. Baril and another community. Mr. Nardi responded, that he did not select Council, rather it

was council that MIIA utilizes. Mr. Baril continued his questioning and made statements about the Police Department to which Mr. Nardi offered that the matter being discussed by Mr. Baril was not a matter for the Board. Mr. Baril, continued his inquiry by asking questions relating to his campaign flyer and issues around same relating to the Warren Citizens Action Committee and Mr. Fountain. Mr. Nardi cautioned Mr. Baril that he could not allow discussion in the absence of Mr. Fountain being present. Mr. Baril asked to continue his inquiry over the matter of Turley Publication making a donation to the PD, again Mr. Nardi cautioned him and asked him to be seated as his allotted time had passed.

Mr. Ray Kopacko, commented on the revised school budget and is concerned as to why Warren is required to hold the upcoming STM. Mr. Nardi noted that pursuant to the District Agreement, Warren is the Town with the unbalanced portion of the budget and therefore must bring back to the Town for a vote. Mr. Kopacko feels it is inherently unfair to Warren.

Mr. Stanley Soltys asked for an update on the cell tower. Mr. Gagner offered updates, stating the project is moving forward.

Mr. Soltys asked if a notice has been posted again for dispatchers as discussed a few meetings ago. Mr. Nardi remarked that it has been difficult to fill these positions given the current wage scale. Ms. Soltys asked about regionalization, to which Mr. Nardi responded that it is being looked at.

Chief Adam Lavoie announced that the Department would be holding a MDA boot drive on Saturday the 16th at the intersection in West Warren.

Correspondence

The Board reviewed the following:

1. Joseph Ciejka submitted his letter of resignation as Plumbing and Gas inspection as of June 30. 2016. He wishes the town all the best in the future. *Request was made to send him letter thanking him for his service.*
2. The office received notice from the Board of Health that in light of the resignation of Mr. Ciejka, they have appointed Chris Jones from BEC Plumbing and Heating as the new Head Plumbing Inspections and Michael Pluta of Advance Plumbing and Heating as the Alternate Inspector. *Noted.*
3. The office receive Fire Chief's monthly report (s) for May and June of 2016
4. Tyler Wolanin, District Aide to Senator Anne Gobie will hold office hours in the Selectmen's meeting room tomorrow, July 13, 2016 from 2Pm to 3PM.
5. The office received notice that the public construction work on Highland Street has been schedule to start on July 11th. The project is being funded largely through the FY2016 CDGB Grant Program

Heal, Inc. –

Ms. Katherine Adams, Attorney for Heal Inc., is present to request the Board consider amending its non-opposition letter to include medical dispensary use at its site cultivation operation proposed at 70 Pulaski St. She had other officials from the company offer brief comments as to the proposed operations. There was a question and answer period involving potential jobs for town residents. Other questions centered on the financial impact two possible host agreements could have for the town. At present, the discussion is each agreement could translate to \$50,000 annually. Mr. Gagner spoke to his involvement in this endeavor is in favor of amending the letter.

A motion to amend letter of non-opposition to include 70 Pulaski St. and medical dispensing, made by Mr. Gagner; second: Mr. Richard – unanimous.

Town Planner Contract – tabled

Chief of Police Contract

Mr. Nardi announced that an agreement had been reached with Police Chief Spiewakowski for a three year contract. Motion to ratify the new contract for the Police Chief, made by Mr. Nardi; second: Mr. Gagner, Mr. Richard, opposed 2-1

National Grid – Overhead/Undergrown P&S Agreement

Mr. Nardi spoke briefly on this, noting these are the contracts to purchase and move the project along. The two sample lights have been delivered and the Board is looking for an Aug/Sept install. Motion to have the Chair sign the presented contracts, by Mr. Gagner: second: Mr. Richard – unanimous.

Board of Health Vacancy

The Board extended its sincerest thanks to Mr. Downing for his service to the Town and for his long standing service to the Board of Health. Mr. Nardi stated that the Board will move to fill the vacancy by posting in the local papers, seeking candidates interested to submit a letter of interest to Mr. Lacey at the Board of Health. The hope is to have the vetting done and completed for a possible appointment by both Boards in early August.

FY16 Year End

-Line item Transfers -; Selectmen

Motion to transfer \$3,469.00 from Insurance Workers Comp and 956.00 from the Shepard Janitor Salary account to Legal Expense, by Mr. Gagner; second: Mr. Richard – unanimous

Treasury Warrants and Invoices

Motion to approve the following warrants made by Mr. Richard; second: Mr. Gagner – unanimous

Date: 6/30/2016		Date: 7/1/2016		Date: 7/4/2016		Date: 7/11/2016	
FY16		FY17					
<u>Warrant #</u>	<u>Amount</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Warrant #</u>	<u>Amount</u>
177	6,107.40			2	39,775.82	3	39,981.94
174	51,560.36	1	285,511.00			4	123,924.31
176	19,182.06						

Motion to approve the following warrants made by Mr. Richard; second: Mr. Nardi– (Gagner abstained)

Date: 6/30/2016
 FY16
 175 \$ 1,450.00

Date: 6/6/2016		Date: 6/13/2016	
<u>Warrant #</u>	<u>Amount</u>	<u>Warrant #</u>	<u>Amount</u>
164	2680.00	168	970.00

Motion to approve the following invoices by Mr. Richard; second: Mr. Gagner – unanimous

FY 14	19	Comm. Assistance Prgm April 2016 Grant #00741	PVPC	4,794.12
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FY 15	5	Comm. Assistance Prgm April 2016 Grant #00762	PVPC	9,706.94
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New Business

Request by Roger Beaupre dba Whiskey Hill Autos for Class II license

Following a brief discussion as to the request, a motion to approve the granting of a Class II license to Mr. Beaupre dba Whiskey Hill Autos, made by Mr. Gagner; second: Mr. Richard – unanimous.

Next Meeting Date: July 26, 2016 @ 7:00PM

Motion to Adjourn made by Mr. Gagner; second: Mr. Richard – unanimous at 8:01PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary

Marc Richard, Clerk